



Julian Farm and Orchard

4381 Julian Highway
Santa Ysabel, CA 92070
(760) 765-5494

Vendor Application

Vendor Information

Vendor Name: _____ Date: _____

Mailing Address: _____
Address *Apartment/Unit #*

City *State* *ZIP Code*

Billing Address if different

Address *Apartment/Unit #*

City *State* *ZIP Code*

Phone: _____ Email _____

Sellers Permit No: _____ Federal Tax ID No.: _____ Health Permit (please include copy) No.: _____

Vendor Type: _____
(Charity/Nonprofit, Activity, Food Booth, Merchandise, Food Truck, Etc.)

Please attach a list/menu of items you wish to sell including prices to this application.

VENDOR RESPONSIBILITY CHECKLIST

- SUBMIT COMPLETE AND SIGNED APPLICATION
- SUBMIT SELLER’S PERMIT WITH APPLICATION
- SUBMIT HEALTH PERMIT WITH APPLICATION (FOOD VENDORS ONLY)
- SUBMIT BOOTH/CART/TRUCK PHOTO(S) WITH APPLICATION (IF YOU ARE A NEW VENDOR)
- SUBMIT LIST/MENU OF ITEMS, INCLUDING PRICES, WITH APPLICATION; AND ITEM PHOTOS/SAMPLES
- SUBMIT INSURANCE CERTIFICATES PER ADDITIONAL INSURANCE REQUIREMENTS
- READ, UNDERSTAND AND FOLLOW JULIAN FARM AND ORCHARD POLICIES
- READ, UNDERSTAND AND FOLLOW BOOTH, CART AND TRUCK REQUIREMENTS, AS APPLICABLE
- READ, UNDERSTAND AND FOLLOW HEALTH AND FIRE DEPARTMENTS STANDARDS, AS APPLICABLE

EVENT LOCATION

Julian Farm and Orchard
 4381 Julian Hwy
 Santa Ysabel, CA 92070

EVENT DAYS AND HOURS FOR VENDORS

We are kicking off our “Harvest Fest at Julian Farm and Orchard” event beginning Saturday, August 19th. The farm will have all offerings including rock climbing wall, axe throw, petting zoo, hayrides, face painting, crafts area, and food vendors. Beginning August 19, the farm will be open Friday, Saturday, and Sunday through November 27. (Closed on Thanksgiving Day).

We may open on Thursdays in September and October depending on demand. In August, the farm is open 10am to 4pm. September and October the Farm is open 10am to 4pm Thursday and Friday. 10am to 5pm Saturday and Sunday. November the farm is open 10am to 4pm. Guests already on the farm have 45 minutes after closing time to finish their visit and make their way to the parking lot.

All vendors need to staff their booths Friday, Saturday, and Sunday of each week in September and October.

Julian Farm and Orchard Tentative Schedule 2022, subject to change

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| Friday August 19 th - Hours: 10am to 4pm | Thursday September 29 th (Pending) - Hours: 10am to 4pm | Thursday October 27 th (Pending) - Hours: 10am to 4pm |
| Saturday August 20 th - Hours: 10am to 4pm | Friday September 30 th - Hours: 10am to 4pm | Friday October 28 th - Hours: 10am to 4pm |
| Sunday August 21 th - Hours: 10am to 4pm | Saturday October 1 st - Hours: 10am to 5pm | Saturday October 29 th - Hours: 10am to 5pm |
| Friday August 26 th - Hours: 10am to 4pm | Sunday October 2 nd - Hours: 10am to 5pm | Sunday October 30 th - Hours: 10am to 5pm |
| Saturday August 27 th - Hours: 10am to 4pm | | Friday November 4 th - Hours: 10am to 4pm |

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| <p>Sunday August 28th - Hours: 10am to 4pm</p> <p>Thursday September 1st (Pending) - Hours: 10am to 4pm</p> <p>Friday September 2nd - Hours: 10am to 4pm</p> <p>Saturday September 3rd - Hours: 10am to 5pm</p> <p>Sunday September 4th - Hours: 10am to 5pm</p> <p>We <i>may</i> be open on Labor Day, September 5 – no decision yet</p> <p>Thursday September 8th (Pending) - Hours: 10am to 4pm</p> <p>Friday September 9th - Hours: 10am to 4pm</p> <p>Saturday September 10th - Hours: 10am to 5pm</p> <p>Sunday September 11th - Hours: 10am to 5pm</p> <p>Thursday September 15th (Pending) - Hours: 10am to 4pm</p> <p>Friday September 16th - Hours: 10am to 4pm</p> <p>Saturday September 17th - Hours: 10am to 5pm</p> <p>Sunday September 18th - Hours: 10am to 5pm</p> <p>Thursday September 22nd (Pending) - Hours: 10am to 4pm</p> <p>Friday September 23rd - Hours: 10am to 4pm</p> <p>Saturday September 24th - Hours: 10am to 5pm</p> <p>Sunday September 25th - Hours: 10am to 5pm</p> | <p>Thursday October 6th (Pending) - Hours: 10am to 4pm</p> <p>Friday October 7th - Hours: 10am to 4pm</p> <p>Saturday October 8th - Hours: 10am to 5pm</p> <p>Sunday October 9th - Hours: 10am to 5pm</p> <p>Thursday October 13th (Pending) - Hours: 10am to 4pm</p> <p>Friday October 14th - Hours: 10am to 4pm</p> <p>Saturday October 15th - Hours: 10am to 5pm</p> <p>Sunday October 16th - Hours: 10am to 5pm</p> <p>Thursday October 20th (Pending) - Hours: 10am to 4pm</p> <p>Friday October 21st - Hours: 10am to 4pm</p> <p>Saturday October 22nd - Hours: 10am to 5pm</p> <p>Sunday October 23rd - Hours: 10am to 5pm</p> | <p>Saturday November 5th - Hours: 10am to 4pm</p> <p>Sunday November 6th (Time Changes) - Hours: 10am to 4pm</p> <p>Friday November 11th - Hours: 10am to 4pm</p> <p>Saturday November 12th - Hours: 10am to 4pm</p> <p>Sunday November 13th - Hours: 10am to 4pm</p> <p>Friday November 18th - Hours: 10am to 4pm</p> <p>Saturday November 19th - Hours: 10am to 4pm</p> <p>Sunday November 20th - Hours: 10am to 4pm</p> <p>Friday November 25th - Hours: 10am to 4pm</p> <p>Saturday November 26th - Hours: 10am to 4pm</p> <p>Sunday November 27th - Hours: 10am to 4pm</p> |
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SETUP AND TAKE DOWN

SET UP - For set up, please check-in with our management staff. DO NOT drive on to the farm WITHOUT permission from a manager. The check-in team will provide space assignment, and only after all required paperwork is received.

Vendors can set up the day before. Please contact our Vendor Manager to arrange this.

Day of set up time is 9am to 9:30am. All vendors must be ready by 9:45am.

All extra vehicles must be out of the farm by 9:15am. Advanced permission required for any exceptions! Please keep your booth open until our closing time. Vehicles are not allowed on the farm until all guests have exited.

Vendors do not have to take their booth down at the end of each day. Your booth can be left up if it is properly secured. All items must be properly secured so they do not blow. Vendors must be available to come to the farm on short notice to secure their possessions if needed. It is important to note that the farm will be open to the public and groups even when vendors may not be present at their booth. **Julian Farm and Orchard shall not be responsible for any loss, damage, theft or any other claims. Vendor shall maintain any and all necessary insurance. Vendor shall indemnify and hold Julian Farm and Orchard harmless for any claims associated with Vendor's participation on the farm.**

Booth & Displayed Work

ALL VENDORS MUST PROVIDE THEIR OWN CANOPIES/POPUPS, TABLES AND CHAIRS. FINAL SAY ON ALL BOOTH LOCATIONS RESIDES WITH JULIAN FARM AND ORCHARD. TO PROCESS YOUR APPLICATION, WE MUST RECEIVE A COMPLETE PRODUCT LIST/MENU OF ITEMS WITH PRICES. ONCE YOUR APPLICATION IS ACCEPTED, YOUR LIST/MENU OF ITEMS MAY NOT CHANGE WITHOUT WRITTEN APPROVAL FROM JULIAN FARM AND ORCHARD.

All products, food and artwork exhibited must be for sale. All the vendor's work must be displayed within their allotted space. Each vendor is responsible for having ample number of products throughout entire event. All displays must be attractive and kept neat and professional throughout the event.

- Display tables require ironed tablecloths (no wrinkles) to the floor and any supplies or additional inventory need to be hidden underneath the tablecloth or be unseen
- If you require lighting, bring your lighting system.
- Open flames are not allowed under any circumstances
- Outdoor events ~ Vendors must bring their own clean tent with sufficient weights (40lbs) for inclement wind safety. Vendors are solely responsible for setting up their tent according to their designated booth area
- Vendors booths may not play music, distribute, or sell alcohol, beverages, or drugs, including legalized drugs.

REFUNDS

Julian Farm and Orchard is not responsible for a vendor's closure by government officials, including inadequate health or fire equipment standards. There are no refunds if you are shut down by a government official, or if you are shut down or not allowed to open for not following the rules, regulations, standards, and policies, or for not showing up. If the event is shut down due to act of God, weather, or war before 3:00pm, vendors will receive a full refund, if after 3:00pm there will be no refunds, as well as no refunds for temporary or intermittent shutdowns for weather.

PLAN AHEAD

Your booth, cart or truck should be totally self-contained for each day. Please plan. It is important to estimate the number of items you will need for each day. **BE READY WITH SET UP AND SUFFICIENT ITEMS, SUPPLIES AND**

STAFF FOR EACH FULL DAY'S REQUIREMENTS. Vehicle access during event hours is unavailable. If you use ice, remember to plan for extra as supplies in town will be limited. Plan for resupply runs as needed.

VENDOR AREA MAINTENANCE

You are responsible for keeping and leaving your vendor area clean and safe, and securing all signs. Bring your own trash cans for your area. Trash containers within farm are for the farm attendees NOT VENDORS. If the area is not left clean, the credit card on file will be charged \$150 per your Vendor Agreement. If this happens vendor may not be allowed to vend at Julian Farm and Orchard in future years.

ITEMS ALLOWED

Vendor agrees to sell, give-away, or promote only the items on the preapproved list/menu included with the application and approved by the Julian Farm and Orchard. No provision of the preapproved list/menu shall be modified unless in writing signed by an authorized representative of the Julian Farm and Orchard. To process your application, we MUST receive a complete list/menu of items with prices. Once your application is accepted, your list/menu of items may not change without written approval from the Julian Farm and Orchard. This is a smaller venue, therefore multiple vendors with the same items are not encouraged and may not be allowed. Vendor may be asked to adjust the list/menu of items. Pictures and/or samples of items are required.

- Electrical cords must be heavy-duty commercial grade and must be covered.
- Tarps or signs must be no more than 12 feet high.
- Julian Farm and Orchard reserves the right to have any part of Vendor's property removed if it is deemed unsafe or a detriment to the event in any way.

ITEMS NOT ALLOWED

Alcoholic beverages are not permitted. These are exclusive to the ABC licensed beverage vendor. Other items not allowed include projectiles or weapons of any kind (e.g., guns, knives, bows, arrows, slingshots, etc.), whether operable or inoperable, real or toy; cigarettes, pipes, cigars, vapes, incense; firecrackers, sparklers, poppers, shooting string or balloons; pornography; political or religious proselytizing; or anti-America propaganda.

We are a sustainable farm. Please limit the use of disposable plastic items as much as possible. We ask that biodegradable plates, cups, and straws are used. Vendors handing out plastic items are asked to bring a trash can to help ensure that plastic is properly disposed of and does not end up on the ground.

Booth Sharing

If two Vendors wish to share a booth, each must go through vendor process and follow all Vendor guidelines. Following acceptance, Vendors may request a shared booth.

Exhibition Hours

Vendors are required to staff their booths during the scheduled event hours. Any vendors who pack up their booths early may not be invited back.

Security

Vendors are responsible for the security of their belongings at all times.

It is important to note that the farm will be open to the public and groups even when vendors may not be present at their booth. **Julian Farm and Orchard shall not be responsible for any loss, damage, theft or any other claims. Vendor shall maintain any and all necessary insurance. Vendor shall indemnify and hold Julian Farm and Orchard harmless for any claims associated with Vendor's participation on the farm.**

Weather

Please note that weather may be unpredictable. Julian Farm and Orchard is not responsible for a weather contingency plan. Vendors should come prepared for any and all types of weather.

Seller's Permit and Taxes

Vendors are responsible for establishing their own merchant accounts for collecting payment. Vendors are solely responsible for obtaining any and all necessary permits, licenses and/or otherwise be responsible for complying with local, state and federal regulations. Vendors are solely responsible for collecting monies for works sold and for payment of taxes to any city, county, state, or federal agency. Vendors must have their permit onsite during the event.

Conduct

Vendors must always behave in a professional manner. Noncompliance may result in termination from participation.

- Children must be always supervised
- Smoking is prohibited
- Pets are not allowed at booths
- The Manager reserves the right to remove any vendors from the site
- Vendor's vehicles may be parked only in designated areas

Photography

Vendors agree to allow Julian Farm and Orchard to photograph their displays and artwork during the event for promotional purposes.

Julian Farm and Orchard Activity Tickets

Julian Farm and Orchard uses activity tickets. One ticket is equivalent to \$1. Vendors are encouraged to accept these tickets. At the end of each day our vendor manager will exchange the tickets for cash. Please keep the tickets clean and intact.

BOOTH, CART & TRUCK REQUIREMENTS AND HEALTH & FIRE DEPARTMENTS' STANDARDS

Julian Farm and Orchard Provides:

- A 10x10 (100 sq. Ft.) booth space
- A space for each food truck
- Porta Potties in locations around the farm.

The event DOES NOT provide electricity or water.

All Vendors are Required to Have:

- Self-Contained Booth, Cart or Food Truck
- Seller’s Permit
- Licensed Driver and Proof of Insurance for any Vehicles on Public Roadways during Event Days and Hours
- Insurance Certificates as Specified by County of San Diego, if required by County of San Diego

All Food Vendors are Additionally Required to Have:

- Health Certificate: If you are an “Accepted” food vendor, you are required to submit a copy of current Health Certificate to the Vendor Chairman and the County of San Diego.
- Fire Extinguisher, Minimum Classification 2A10BC
- Required Hand Washing Setup
- Proper Temperature Control of All Food and Beverages
- Only Unexpired Food and Beverage
- Booth with Floor and Sidewalls
- Food Storage 6” Above the Ground

All Cooking Food Vendors are Further Required to Secure:

- No open flame under tents or canopies. Mesh covering as required by the Health Department may be approved for this
- Propane tanks must be outside the booth, however, the burner can be inside

ASSUMPTION OF RISK

I agree to indemnify and hold Julian Farm and Orchard, their officials, staff, and agents harmless of and from any and all actions, causes of actions of any kind in law or equity, suits, debts, liens, contracts, agreements, promises, claims, liabilities, demands, damages, obligations, loss, costs, and expense of any nature whatsoever, known or unknown, fixed or contingent, including, with limitation, attorney’s fees and court costs through and including any appeals, taxable or otherwise, incurred, either directly or indirectly, as a result of my participation at Julian Farm and Orchard, including but not limited to, any claims which might be made by myself, my co-workers, my agents, my employees, and/or any member of the general public. I acknowledge that I am responsible for the security of my own property and responsible for securing my canopy and fixtures to prevent safety hazards and expressly assume all risk of loss and/or damage to property arising either directly or indirectly from my participation at Julian Farm and Orchard. I understand and agree that Julian Farm and Orchard is in no way responsible for my property or its safekeeping.

Disclaimer and Signature

I HEREBY WARRANT AND CONFIRM THAT THE ABOVE INFORMATION IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE AND CORRECT. I ALSO AGREE TO ADHERE AND ABIDE BY THE ABOVE POLICIES AND PROCEDURES SHOULD THIS APPLICATION BE APPROVED. FURTHERMORE, I ACKNOWLEDGE AND AFFIRM THAT IF I DON’T MEET MY VENDOR RESPONSIBILITIES OR FOLLOW THE APPLICABLE REQUIREMENTS, STANDARDS, AND POLICIES I CAN BE REMOVED AS A VENDOR WITHOUT RECOURSE; AND IF I AM REMOVED OR DO NOT SHOW UP, I WILL NOT BE ENTITLED TO OR RECEIVE A REFUND.

Signature: _____ Date: _____

Accepted by Julian Farm and Orchard:

Signature: _____ Date: _____